

Status Change Input Sheet for All Properties

GENERAL INFORMATION SECTION (REQUIRED FOR ALL CHANGES)

Date: _____
 GAMLS#: _____
 Property Address: _____

Company Name: _____
 Broker Code: _____
 Phone: _____
 Fax: _____

This addendum becomes part of the Exclusive Right to Sell Listing Contract between (Company Name) _____, (Broker) _____ and (Owner(s)) _____ and said provisions shall supersede any provisions of like or contradictory intent within the original contract.

Failure to change status within 24 hours from "Active" to "Under Contract" or from "Under Contract" to "Sold" causes incorrect information to be maintained in the RE/Xplorer™ system and will be subject to an initial fine of \$25 and \$5 for each day the listing remains with wrong information. Accurate and timely listing information is crucial to the entire Georgia MLS membership, and therefore it will be constantly monitored by the Service. (See Georgia MLS Rules & Regulations Article VII for further detail.)

CHANGE LISTING SECTION

BOM - Back on Market (U, LP, or CK to Activate)

RTMD^R / / / / /
 Return to Market Date

EXTD - Extend Expiration Date

XDR / / / / /
 Expiration Date

CP - Change List Price

LPR
 List Price

CO - Commission

COR
 Commission to Selling Broker
 Enter % or \$ Amount Only

Broker's Signature Required

Owner's Signature Required

STATUS CHANGE SECTION

CK - Contingent with Kickout

PCDR / / / / /
 Projected Close Date

SAR
 Selling Agent ID

SBR
 Selling Broker Code

U - Under Contract or Lease Purchase

UCDR / / / / /
 Under Contract Date (Known as Off Market Date)

SAR
 Selling Agent ID

SBR
 Selling Broker Code

PCDR / / / / /
 Projected Close Date (No Date Less than Today)

S - Sold

SPR
 Sale Price

CDR / / / / /
 Closing Date

SCDR
 Sellers Contribution to
 Closing/Points/Dollar Amount

FINR
 Finance Code

Finance Codes

- | | |
|-----------|------------|
| 1 - CASH | 10 - GRFA |
| 2 - CNV95 | 11 - BOND |
| 3 - CNV90 | 12 - WRAP |
| 4 - CNV80 | 13 - OTHER |
| 5 - FHA | 14 - FMHA |
| 6 - VA | 15 - FLB |
| 7 - ASM | 16 - EXCH |
| 8 - OWNR | 17 - FNMA |
| 9 - URFA | 18 - SBA |

RR and RC Property Types ONLY

R - Rented

RDR / / / / /
 Rental Start Date

RPR
 Actual Rent-Sq Ft or Monthly Rate

RC
 Owners Build-out Contribution
 and/or Rental Concession

LTR
 Lease Term Months

COPR Y/N
 Coop/Referral Fee Paid

If Rental Becomes Unavailable

OMDR / / / / /

This form is intended for your internal use only **DO NOT** fax or send a copy of this form to Georgia MLS, unless requested by the Service.